



Date: ____/____/____ Account # _____
 Last Name _____
 Payment Plan Expiration Date ____/____/20____

OWNER PAYMENT PLAN AGREEMENT

Dated: ____/____/20____

This is an Agreement between the Great Northwest Community Improvement Association, Inc. 8809 Timberwilde Dr., San Antonio, TX 78250, 210-681-2983, accountant@greatnorthwest.org, and, the OWNERS OF THE PROPERTY (TENANT NOT ELIGIBLE):

Owner Name: _____ Owner Name: _____ Email: _____

Property Address: _____ San Antonio, TX 78250 Mailing Address: _____

Home (____) _____ - _____ Cell (____) _____ - _____ Work (____) _____ - _____ City State Zip

- 1) **THIS AGREEMENT IS ENTERED INTO** - Between the Owners above and the Great Northwest Community Improvement Association, Inc. ("Association"). Owners agree and acknowledges and promises that he/she/they are individually responsible for providing in writing a current mailing address to the Association and that notices and communications are to be directed to the email and mailing addresses above.
- 2) **OWNERS OWN REAL PROPERTY** - The Owners own the real property at the identified address above, San Antonio, Bexar County, Texas ("Property"), which is within the geographic bounds of the Association and understand that the Association's deed restrictions apply to the Property and Owners.
- 3) **PURPOSE OF AGREEMENT IS TO PAY ACCOUNT** - The Owners understand that the purpose of this Agreement is to allow the Owner(s) to pay the balance of his/her/their Association account that may include annual assessments, collection costs and other charges due on the Property under the terms of this plan that are extended as a courtesy by the Association as long as Owners meet their obligation and promise to make payments by agreed upon dates.
- 4) **AMOUNT OF ANNUAL ASSESSMENT** - The Owners acknowledge that the amount of the annual assessments for the current YEAR is \$ _____, and, except for this Agreement, payment thereof is **DUE NO LATER THAN** January 31 of each year. _____ (Owner Initial)
- 5) **TOTAL DUE AND AGREEMENT TO TERMS OF COLLECTION** Owners agree that he/she/they owe, and promise to pay, the following:

Assessment	\$
Payment plan charge to create, manage, and monitor the agreement	\$
Collection costs, administration fees or other charges	\$
TOTAL BALANCE DUE	\$

FIRST PAYMENT:

First payment must be made to enter into this Agreement as follows:

TOTAL BALANCE DUE	\$
DOWN PAYMENT	\$
NEW TOTAL BALANCE DUE	\$

PAYMENT DETAILS OF REMAINING BALANCE AND TERM:

The remaining balance is payable must be made on entering into this Agreement as follows:

Number of consecutive monthly installments	
Amount of each monthly installment	\$
Monthly Due Date	
SEND/DELIVER PAYMENTS TO: 8809 Timberwilde Drive, San Antonio TX 78250	
TERM: Final date TOTAL BALANCE DUE must be paid. Note there is no pre-payment penalty:	/ /20____

- 6) **TERM THAT SPANS CALENDAR YEARS:** In the event that the term expires after January 1 of a subsequent year, the Owners understand that the Association will add the amount of the approved assessment for such ensuring year to the total due under the terms of this Agreement solely at the Association's discretion. _____ (Owners Initial)

- 7) NO MONTHLY INVOICES - THE OWNERS UNDERSTAND THAT NO MONTHLY STATEMENTS, INVOICES, OR REMINDERS WILL BE SENT BY THE ASSOCIATION. _____ Owner Initials
- 8) NO ADDITIONAL FEES AS LONG AS OWNERS COMPLY WITH TERMS AND THIS AGREEMENT IS NOT A WAIVER. This Agreement is neither a waiver of the Association's right to impose collection costs, or additional fees nor a waiver of the Associations' right to file an Affidavit of Non-Receipt of Assessments; nor right not to forward the account to the Associations' Attorney should the Owners fail to comply with any of the terms of this Agreement. But so long as the Owners comply with all the terms of this Agreement the Association agrees not to impose additional fees.
- 9) IF OWNERS DO NOT REMAIN CURRENT: If the Owners fail to comply with any term of this Agreement:
- a) **Additional fees** - The Association shall add such collection charges as are normally made for delinquent accounts including but not limited to collection costs and any other applicable charges. Owners agree that said additional charges may be made without further notification.
 - b) **Additional remedies** - In addition to the foregoing, if the Owners fail to comply with any provision of this Agreement, the Association may terminate this Agreement and pursue any remedy authorized by law. The Owners acknowledge and agree that this Agreement may be used as evidence for all purposes, including evidence of the existence of the debt and the Owners admission thereof, in any judicial or other proceeding. The Owners understand and acknowledge that a failure to comply with the terms of this Agreement will also result in the referral of the Owners account to the Association's attorney for collection.
 - c) **Association's right to enforce covenants and deed restrictions** - The Owners acknowledge and agree that the Association has a right to enforce the covenants and deed restrictions applicable to the Property, and that said rights exist independently of this Agreement. Accordingly, the Owners agree that neither any term of this Agreement nor any action to enforce this Agreement prohibits or in any way limits the Association's right to enforce its covenants and restrictions through any other lawful means.
 - d) **Interpretation of Agreement** - The Parties agree that this Agreement will be interpreted under the Laws of the State of Texas and that venue for enforcement of this Agreement is in Bexar County, Texas.

Agreed and Promised by Owners on ____/____/20____ Signed on behalf of all owners, whether or not all such owners are present:

Owner (Printed Name & Signature)

Agreed by the Association on ____/____/____.

Cynthia C.E. Gates, CMCA®, PCAM®
Chief Administrative Officer and Community Manager

Date	Form of Payment	Number	Amount	Receipt #	Received by Staff Member:
____/____/20____	<input type="checkbox"/> MONEYORDER <input type="checkbox"/> CHECK <input type="checkbox"/> CREDIT/DEBIT CARD <input type="checkbox"/> OTHER:		\$ _____		

PAYMENT TRACKER:

Use the table to track your monthly payments.

Down/1st payment	2nd payment	3rd Payment	4th Payment	5th payment	6th payment	7th payment	8th payment	9th payment	10th payment	11th payment	12th payment
Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:	Date:
Amount:	Amount:	Amount:	Amount:	Amount:	Amount:	Amount:	Amount:	Amount:	Amount:	Amount:	Amount: